



# Redlands R.S.L Fishing Club

## NORTH STRADBROKE FISHING HUTS

### ENTRANCE / EXIT PROCEDURE CHECK LIST

CLUB HUT CO-ORDINATOR ADVISED OF ATTENDANCE

YES / NO

DATE OF ARRIVAL: .....

DATE OF DEPARTURE: .....

NAME OF MEMBERS AND GUEST ATTENDING:

1. .... 2. ....  
3. .... 4. ....  
5. .... 6. ....  
7. .... 8. ....

PLACE AN **X** IN BOX WHEN TASK COMPLETED

OPENING

CLOSING

WINDOWS / DOORS IN HUT

OPEN ☐

CLOSED ☐

TOILET/SHOWER ROOM

OPEN ☐

CLOSED ☐

PUMP / BATTERY SHED (AUTHORISED MEMBERS ONLY)

OPEN ☐

CLOSED ☐

GENERATOR ROOM

OPEN ☐

CLOSED ☐

BBQ LOWER SHED

OPEN ☐

CLOSED ☐

GAS BOTTLES

OPEN ☐

CLOSED ☐

WATER

OPEN ☐

CLOSED ☐

12 VOLT POWER

OPEN ☐

CLOSED ☐

CHECK FRIDGE OPERATION AT HUTS

OPEN ☐

FRIDGES NOT IN USE LEAVE  
DOORS OPEN WHEN LEAVING  
TO AVOID MILDEW GROWTH.

☐

FOOD/RUBBISH TAKEN REMOVED ON DEPARTURE

\_\_\_\_\_ DONE

☐

MAIN HUT /BATHROOM FLOORS SWEEPED

\_\_\_\_\_ DONE

☐

FIRE PIT EXTINGUISHED ON DEPARTURE

\_\_\_\_\_ DONE

☐

COMMENTS (Maintenance/consumables required etc.)

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MEMBERS NAME \_\_\_\_\_

PRINT NAME

SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

**THE COMPLETED FORM MUST BE SUBMITTED ALONG  
WITH HUT KEYS TO R.S.L AFTER USE**